

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES <u>Regular Board Meeting</u> <u>Thursday, December 11, 2014</u> 7:00 p.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 </p> <p style="text-align: center;">MINUTES</p>	<p> FINAL MINUTES Approved April 9, 2015 </p>
<p> <u>Meeting called to order at 7:02 PM by Supervisor Mark Englerth.</u> <u>PLEDGE OF ALLEGIANCE:</u> <u>Roll Call:</u> Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. <u>Staff Present:</u> Alice Jansma, Frank Fiala, Jim Orr – Constable, Sandy Marcukaitis <u>Visitors:</u> 10 (not including staff present). </p>	<p> CALL TO ORDER PLEDGE ROLL CALL </p>
<p> <u>ADDITIONS/CHANGES TO AGENDA:</u> Add: John Hart, Community Development Director, City of Hastings (Add to Acknowledgement of Visitors). Add: Resolution for Fire Board (Add under New Business). </p>	<p> <u>ADDITIONS/CHANGES TO AGENDA</u> </p>
<p> <u>ACKNOWLEDGEMENT OF VISITORS:</u> John Hart, Community Development Director for City of Hastings presented an opportunity for YS Township to become a member of the U.S. EPA Brownfields Assessment Grant Coalition which is comprised of: The City of Hastings, Barry, Carlton, Rutland, Hastings, Irving, Thornapple townships, and the villages of Freeport and Middleville. It was noted that the Coalition is applying for a combined Hazardous Substance Grant of \$350,000 and \$50,000 Petroleum Assessment Grant. It was commented that membership will cost the applicant (YS Twp.) nothing. It was noted that Middleville has used this grant three times already. Rutland has used it a couple of times. A number of businesses have used this funding. Motion by Campbell with support from Englerth to sign provided application for the U.S. EPA Brownfields Assessment Grant Coalition. ROLL CALL: Jerkatis – no, Lippert – yes, Englerth – yes, Rottschafer – yes, Campbell- yes. Yes: 4, No: 1. MOTION CARRIED. Kevin Wood – of Patterson Rd., Wayland, Reported on Island Drive Special Assessment District Dredging project petition. K. Wood reported on his progress so far with the petition and also mentioned the developer of condos (owner of 11 vacant lots) commented that he will not sign the petition per Kevin Wood. Distributed a letter from Dan Fredricks(Land&Resource Engineering, Inc.), who has been retained by the Inter-County Drain District Board, to include this project with the overall project. </p>	<p> <u>ACKNOWLEDGEMENT OF VISITORS</u> <u>John Hart, Community Development Director for City of Hastings</u> Motion to sign provided application/membership for the Grant Coalition presented by J. Hart. MOTION CARRIED. Kevin Wood- regarding Island Drive Dredging Project Page 1 of 6 ST Bd Trustees 12/11/14 </p>

Drain Commissioner, Russ Yarger- was on hand as well to answer any inquiries regarding the project and possible financing questions.

Englerth commented on other loaning institutions that would possibly like to get involved in financing the Island Drive/Boardwalk Dredging project.

Motion by J. Lippert with support from Campbell to approve and adopt Resolution #12-11-2014 to include the property owners of Island Drive and Boardwalk P.U.D. (Dredging) in the Cuddy Inter-County Drain Project. ROLL CALL: Jerkatis – no, Lippert – yes, Englerth – yes, Rottschafer – yes, Campbell- yes. Yes: 4, No: 1. MOTION CARRIED.

Tom Thompson – PCI was present regarding the new contract of PCI with YS Twp. for 2015 for electrical and building.

Motion by Rottschafer with support from Campbell to approve a new one-year contract with PCI. Roll call: Jerkatis – yes, Lippert – yes, Englerth – yes, Rottschafer – yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

Vivian Conner, Barry County Board of Commissioners

TTES Fire Chief Dave Middleton was present accompanied by his Lieutenant of the EMS service.

Training room at the 911 Center is now complete. This would benefit the Hastings area and all of Barry County. He encouraged the Township to visit the facility. 75 calls for the month of November. This has been the lowest call number in ten years, and TTES is about 175 calls less than last year at this time.

A quote was distributed regarding portable radios- asking YS Twp. to purchase through Thornapple Township. Thirteen radios are requested. Discussion took place.

Motion by Jerkatis with support Campbell to purchase radios (13) not to exceed \$3,895.00. Roll call: Jerkatis – yes, Lippert – yes, Englerth – yes, Rottschafer – yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

Ladder testing to take place, December 12, 2014. Testing procedure discussed.

Motion by Rottschafer with support from Campbell to approve minutes of the Special Assessment meeting of Cobb Lake Weed Control held at 6:30 p.m. November 13, 2014 as presented. All Ayes. MOTION CARRIED.

Motion by Campbell with support from Rottschafer to approve Regular Meeting of the Board of Trustees minutes of November 13, 2014 as presented. All ayes. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve minutes of Special Meeting on November 21, 2014 for the Charter Communications contract for internet connection at the Fire Barn. All ayes. MOTION CARRIED.

ACKNOWLEDGEMENT OF VISITORS cont'd

Drain Commissioner, Russ Yarger

Motion to approve and adopt Resolution #12-11-2014 to include the property owners of Island Drive and Boardwalk P.U.D. (Dredging) in the Cuddy Inter-County Drain Project. Motion Carried

Motion to approve a new one-year contract with PCI
MOTION CARRIED.

Vivian Conner, Barry County Board of Commissioners

TTES Fire Chief Dave Middleton

Motion and supported to Purchase 13 radios not to exceed \$3895.00

All Yes

Minutes of: Cobb Lake Weed Program Spec. Assessment Mtg., Nov. 13, 2014 (6:30 p.m.), Regular Bd. Mtg of Nov. 13th, and Spec. Mtg. for Charter Internet at Fire Barn contract on Nov. 21st were approved.

PUBLIC COMMENT:

Paul Heystek wondered when the radio request was made known. Rottschafer mentioned that it was approx. two months ago.

TREASURER’S REPORT: John Jerkatis

Motion by Rottschafer with support from Campbell to accept the Treasurer’s report as presented. All ayes. MOTION CARRIED.

CLERK’S REPORT: J. Lippert

Cash Receipts Register for November- distributed by Clerk Lippert.

CLERK’S REPORT: J. Lippert continued:

Accounts Payable: Check Register for Checks 912723 - 912726 from October (formal approval):

Motion by Rottschafer with support from Lippert to approve October Accounts payable Chk. #s 912723 – 912726. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jerkatis with support from Campbell to approve October payroll checks #5236-5255 dated 10/31/14 for the total net amount of \$11,114.94 plus EFT of \$2,816.30. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jerkatis with support from Rottschafer to approve November payroll checks #5256-5277 for the amount of \$11,091.12 plus EFT of \$2,868.25. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve accounts payable checks # 912797-912828 dated of 12/11/14 for the amount of \$52,822.12 **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Rottschafer commented that Rebecca Harvey, Professional Planner, was present at the ZBA meeting and it was very beneficial to have R. Harvey at the meeting.

PCI: Report for November will be in board members’ boxes as it was received at tonight’s meeting by the Clerk.

BREAK at 8:32 pm RESUME: 8:39 pm

Add to check register approval check # 912796 made out to the State of Michigan for the amount of: \$496.96. Checks #912733-912795 were approved with the following motion:

Motion by Rottschafer with support from Campbell to approve checks #912771-912773 dated 11-18-14 in the amount of \$687.25. **Roll Call:** Jerkatis: yes, J.

PUBLIC COMMENT

TREASURER’S REPORT: John Jerkatis

Treasurer’s Report As accepted

CLERK’S REPORT: J. Lippert

Accounts Payable & Payroll Approved

BREAK

Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

PLANNING COMMISSION: Frank Fiala, PC Chairman

Parcel Land Division: Owner: Samson Adgate – address: 675 Norris Road 08-16-009-003-00 – Applicant: Kay Stolsonburg: Information regarding this request and recommendation from the Planning Commission was brought to the township board by Frank Fiala. It was noted that this request should be approved subject to Dan Scheureman, Township Assessor.
J. Lippert The application form the amount for the application fee needs to be on the form and as well as the current zoning classification.

Motion by Campbell with support from Rottschafer to accept the land division request and recommendation of the Planning Commission as presented contingent upon Dan Scheureman’s approval (on Monday, Dec. 15, 2014). Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

It was noted that Planning Commission Terms have expired for Rich Beukema, and Cathy Strickland.

Motion by Rottschafer and support by Campbell to approve reappointment of Cathy Strickland and Richard Beukema to the Planning Commission. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Supervisor Englerth commented that Jake Welch, Project Manager of the Barry County Road Commission, sent in a resume/app for the ZBA open position. Englerth mentioned that Jake Welch recently commented that he (J. Welch) wants to be a part of all the good things that are happening in Yankee Springs.

Motion by Rottschafer with support from Campbell to appoint Jake Welch to the ZBA. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

JOINT MEETING DATE: It was decided that the Joint Meeting of the Bd. Of Trustees, Planning Commission and ZBA will occur Thursday, February 26, 2015 at 7 p.m.

Greg Purcell and Paul Heystek (Planning Commissioners) will be able to be remote for the next three months. Paul installed the phone line that they will use.

ZONING ADMINISTRATOR’S REPORT: Report given by Mark Englerth. Englerth mentioned stop work orders that have been recently placed, and funneling issue was briefly discussed.

M. Englerth mentioned activities of investigating complaints and involvement of Rocky Adams, Code Enforcement Officer.

PLANNING COMMISSION:
Frank Fiala

Motion to accept the land division request as presented contingent upon Dan Scheureman’s approval (on Monday, Dec. 15, 2014). MOTION CARRIED.

Motion to approve reappointment of Cathy Strickland and Richard Beukema to the Planning Commission. MOTION CARRIED.

Motion to appoint Jake Welch to the ZBA. MOTION CARRIED.

ZONING ADMINISTRATOR’S REPORT: Larry Knowles, ZA

J. Lippert commented that Larry Knowles is revamping the zoning map for Rose at Barry County mapping.

SUPERVISOR REPORT- MARK ENGLERTH

Englerth mentioned recent activity on Bay Meadow Condos and Dan Scheuremen's involvement with tribunal activity.

An MDOT meeting occurred recently - .

Enforcement Code Officer duties. It was noted that Rocky Adams must be sworn in- in order to be able to write a ticket. J. Lippert will swear-in R. Adams as Code Enforcement Officer – the next time he (Rocky) is in the office. Need motion to approve him as Code Enforcement Officer.

Motion by Jerkatis with support of Rottschafer to have Rocky Adams sworn in as Yankee Springs Twp. Code enforcement officer. All ayes. MOTION CARRIED.

Motion by Jerkatis with support from Rottschafer to give authority and responsibility to the Township Supervisor to fill the role of Code Enforcement Officer in the absence of the Code Enforcement Officer or the Zoning Administrator. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Skating Rink at the YS Twp. Park: Englerth has had contact with Scott Havens, and Bob Monroe of the Water/Sewer Authority for a skating rink at the Park for approximately \$850.00.

Trustee Rottschafer mentioned that he was not aware of the repairs of picnic tables at the YS Twp. Park. Discussion occurred between Englerth and Rottschafer.

Jerkatis would like a resolution to set procedures to be followed when proposing capital expenditures for township facilities, property, and infrastructure maintenance and capital improvements. The resolution had been tabled at last month's meeting and Jerkatis (at tonight's meeting) commented that he'd like to present the resolution at next month's meeting after getting some feedback.

Campbell commented on the spending allowance of M. Englerth for \$500, and how often it is to be used.

Frank Fiala commented on the phenomenal amount of money that went toward road repairs (this year) and if you take the amount paid to the road commission and the two special assessments, one can see how the fund balance has changed.

Jerkatis would like to have Mark put his plan as mentioned in writing. Jerkatis also commented that he'd like to see the document used for historical reference (of projects).

Englerth A budget plan is a business plan .

Rottschafer mentioned not having the time to consider the radio purchase earlier in the meeting and is having second thoughts as the quantity that was approved (13).

OTHER PUBLIC COMMENT:

SUPERVISOR UPDATE:
Mark Englerth

Motion to have Rocky Adams sworn in as Yankee Springs Twp. Code enforcement officer. MOTION CARRIED.

Motion to give authority and responsibility to the Township Supervisor to fill the role of Code Enforcement Officer in the absence of the Code Enforcement Officer or the Zoning Administrator. MOTION CARRIED.

Paul Heystek . If the information is available to trustees a week beforehand, then they have time to think about items. Heystek reiterated that an advance knowledge is needed regarding upcoming expenditures.

Frank Fiala commented that the MTA Conference deadline was coming up.

BREAK: 10:40 p.m. RESUME: 10:46 p.m.

NEW/OLD BUSINESS:

Resolution regarding Fire Board - Clerk presented the Dec. 8th resolution that was passed at Thornapple Township – S. Vlietstra corresponded with Dr. Harvey for approval of the wording which he did approve.

J. Lippert composed the same resolution and switched the Townships’ names around.

Motion by Rottschafer with support from Jerkatis considering the recommendation of Dr. Harvey, to accept the Resolution No. 12-11-14 for the formation of a Fire Board. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

MTA –Conference coming in January. Discussion occurred on hotel accommodations.

Motion by Campbell with support from Lippert to approve conference registration fees and mileage reimbursement of up to \$2500.00 for the MTA conference coming in January. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Previous Motion this evening rescinded (Radios for TTES):

Motion by Englerth with support from Campbell to rescind the previous motion made this evening and purchase six radios (instead of 13 radios) and revisit in spring. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Brief discussion occurred regarding Rottschafer contacting Mike Bremer regarding the rescinded motion above.

Rottschafer apologized for previous comments made this evening.

Discussion also occurred briefly on a weekly email from the Supervisor.

J. Lippert asked for receipts of November from M. Englerth.

ADJOURNMENT:

Motion by Rottschafer with support from Campbell to adjourn at 11:55 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 12/15/14

Date: jcl draft copy distributed: 2nd revision 4-9-15
Janice C. Lippert, Township Clerk
Meeting Date Approved: (_____)

OTHER PUBLIC COMMENT

BREAK

Motion to accept the Resolution No. 12-11-14 for the formation of a Fire Board. MOTION CARRIED

Motion t to approve conference registration and mileage reimbursement of up to \$2500.00 for the MTA conference coming in January. MOTION CARRIED.

Motion support from Campbell to rescind the previous motion made this evening and purchase six radios (instead of 13 radios) and revisit in spring. MOTION CARRIED.

ADJOURNMENT